

MISSOURI CUSTOMIZED TRAINING PROGRAM

MISSOURI DEPARTMENT OF ECONOMIC DEVELOPMENT

What the Program Offers: The program provides assistance to eligible Missouri businesses to reduce training costs and improve productivity. Customized Training is available for businesses to help train their workers through skill training. Skill training may take place in a classroom setting at the businesses facility or at one of more than 80 educational facilities throughout Missouri.

How the Program Works: This program is administered by the Missouri Department of Economic Development through the Division of Workforce Development in cooperation with the Department of Elementary and Secondary Education. Local educational agencies implement the program locally. Training may include technical or soft skills. Instruction may be provided by local educational agencies, vendor trainers or employees of the business involved. Training assistance may be available for training costs such as curriculum development, instructional salaries, and training materials. The company should consult with the customized training staff or the local educational agency to determine what are eligible training costs.

Eligible Areas: An eligible project may be located anywhere within the State of Missouri.

Eligible Applicants: Individual businesses creating net new jobs in the State or retaining existing jobs in Missouri as a result of a substantial capital investment.

Application Procedure: To be determined eligible for training assistance, the business must submit an “Employer Request for Training” application 30 days prior to hiring or incurring training costs. The application form may be obtained through the Division of Workforce Development by contacting the Customized Training Unit at 800/877-8698.

Special Program Requirements: Funding for this program is contingent on the availability of funds.

Only Missouri residents who are full-time, permanent employees are eligible for this program. Full-time jobs are defined as those jobs averaging 35 hours per week or more. Funding is not available for contract or temporary employees. In addition, certain industries and occupations are not eligible for training assistance. Wage requirements also must be met to qualify for assistance.

If the company or its other Missouri sites have workers on active layoff, eligibility may be affected.

If applicable, union consultation is required.

This program is subject to “clawback” legislation. If any jobs for which training assistance has been received are moved out of Missouri or eliminated within five years of the date the project is approved, the company may be responsible for repayment of all training assistance received through the program. The Director of the Department of Economic Development has the authority and discretion to determine any exemptions from the repayment requirement.

This summary is for guidance only and does not state the complete program requirements. Other eligibility criteria applies, such as types of jobs, type of industry and wage rates.

Estimated Proposals: Any proposed amount is an estimate based on the assumptions provided by the company. Any variation in the actual salaries or number of jobs created could affect the proposed amount and possibly invalidate the proposal.



Authorization: Sections 620.470 to 620.480, RSMo (2004)

The St. Louis Regional Chamber & Growth Association (RCGA) is the chamber of commerce and economic development organization for Greater St. Louis, which includes 16 counties in Missouri and Illinois. RCGA markets the St. Louis region nationally and internationally to attract targeted industries to the area. It further spurs economic development by aiding the expansion and startup of companies within the region.

St. Louis Regional Chamber & Growth Association

One Metropolitan Square, Suite 1300

St. Louis, MO 63102

Telephone: 314-231-5555

Fax: 314-206-3244

www.gotostlouis.org